

UNH Child Study and Development Center
TUITION POLICY 2017-2018
Nursery School (Part-time) Programs – www.chhs.unh.edu/csdc

Registration Fee

An annual non-refundable registration fee of \$175 is required for each child admitted into the Nursery School programs.

Tuition Rates and Payment

Tuition is paid *in advance* on a *quarterly* basis and is due by the following dates: **Quarter 1: August 25, Quarter 2: October 20, Quarter 3: January 5, Quarter 4: March 2.** Checks should be made out to UNH and can be mailed to the CHHS Business Service Center (Hewitt Hall) or left with the Administrative Assistant at CSDC. Any family two weeks in arrears will be considered to have withdrawn from the program unless arrangements for payment have been discussed with the Executive Director, prior to that time. There is a \$25 fee for a returned check. Families will be assessed a \$25 late fee for tuition not received within 2 weeks of the due date (2.2015).

Any CSDC family may be eligible for **NH Child Care Assistance** toward tuition based on family size and income if working or pursuing training. If you think you may be eligible, please contact your district office of the Division of Family Assistance in the Department of Health and Human Services (www.dhhs.state.nh.us) or ask the Assistant Director at CSDC (862-2833) for more information and prior to your child attending the center to determine tuition co-payments.

All programs follow the UNH academic year calendar (fall & spring semesters), except in the case of Programs 2 and 3 which include an additional four weeks through to early June.

The 2017-2018 *quarterly* tuition rates are as follows:

Program I: (32 weeks)	Tuesday & Thursday 9:00-12:00 Two and three year old children \$440 per quarter (4 payments per year)
Program II: (36 weeks)	Monday, Wednesday & Friday 9:00-12:00 Three and four year old children \$567 per quarter (4 payments per year)
Program III: (36 weeks)	Monday through Thursday 1:00-4:00 Four and five year old children \$675 per quarter (4 payments per year)

Program Withdrawal

Parents/Guardians are required to provide four weeks written notice (not including center closures) to the [CSDC Administrative Assistant](#) prior to withdrawing their child from a program. Parents/Guardians will be responsible for all fees during this four-week period, even if their child does not attend.