

Frequently Asked Questions About the Internship in Recreation Management and Policy

1. What is the internship?

The RMP 664 internship course is an essential part of our academic program. It is a full-time (40 hours per week; 14-16 consecutive weeks) fieldwork experience that integrates academic work with a supervised work experience in recreation, parks, health and human services, tourism, and/or hospitality fields. The primary purpose of the internship is to bridge the gap between theory and professional practice. It is an opportunity to learn, first-hand, the inner workings of a leisure service and/or health care delivery system and to further develop the competencies and self-assurance necessary for a professional career in the field.

2. When do I conduct my internship?

The internship is a capstone experience that may occur in the fall, spring, or summer of a student's senior year of study. Juniors may take the internship during the summer leading into their senior year if all pre-requisite coursework has been completed.

3. How many academic credits are associated with the internship?

The internship is a 14-16 credit academic experience whereby you will earn one academic credit per week of internship work (e.g. 14 credits = 14 weeks/560 hrs, 15 credits = 15 weeks/600 hrs, 16 credits = 16 weeks/640 hrs.).

4. What are the tuition costs associated with the internship?

Tuition costs for the internship are the same as a regular full semester if taken during the **fall or spring semester**. If the internship is taken during the **summer**, tuition costs are based on 14-16 credits per credit hour charge (e.g. per credit hour charge x 14-16 credits). Per credit hour charges for summer courses are set by the University each year and will be different for in state and out of state students. Students who are 50 miles outside of Durham, NH may petition to waive the mandatory student fees associated with the internship course for all semesters by emailing Earleen Fernald in the Business Services Office at earleen.fernalld@unh.edu. In your email, please state your major, student ID number, semester you are heading on internship, and where you will be conducting your internship including the mileage from the UNH campus to the site. Request to have the mandatory fees waived that are associated with tuition.

5. Who is eligible to conduct an internship?

Eligible students are in good academic standing with the department and have completed all pre-requisite coursework (see attached list of pre-requisite courses). Students conducting a **fall or spring** internship must receive departmental approval, register for RMP 664 during their regular advising time, and process the completed/signed UNH Letter of Agreement with the Internship Coordinator by the Friday before the start of the fall or spring semesters. Students conducting a **summer** internship, must receive departmental approval, process the completed/signed UNH Letter of Agreement with the Internship Coordinator, and register for RMP 664 by the last Friday in May. Students should understand that these steps cannot be accomplished in a short time frame and are expected to commit to this process during the semester in which they are enrolled in RMP 654 (pre-internship course). Students who are not able to meet these deadlines for fall, spring, or summer internship will not be eligible for the internship during those terms.

6. How and when do I register for the internship?

If you are conducting a **summer** internship, you will obtain permission from the Internship Coordinator after submitting the required internship paperwork. You do not have a RAC# in the summer, but you still have to log on to the Webcat system to register. Register for RMP 664 (14-16 credits). Please note that Webcat registration closes for summer session relatively quickly after spring semester ends so do not delay with your registration or you will be required to "add" the course, which can be problematic because the RMP faculty may have already left for the summer session. Students who are eligible for a summer internship are those who have completed all of the required internship paperwork, have registered, and paid for the RMP 664 course by the **last Friday in May**. If you are not able to complete these steps by this deadline, then you are not eligible for the summer internship experience.

If you are doing a **fall or spring** internship, register as you normally do during your designated registration time during the semester. You need to get your RAC# from your academic advisor, and will need to get permission from your academic advisor (you may not have the required internship paperwork yet, which is okay). You still have to log onto the Webcat system to register during your window of time using your RAC#. You will register for RMP 664 (14-16 credits).

7. How do I find an internship?

You will be guided through the search process in the RMP 654 course (Professional Development and Ethics; 2-credits), which is taught by the RMP Internship Coordinator. This course prepares students for the internship experience through the identification of career goals and the selection of an approved internship site. Students will access the RMP Internship Manual on the Canvas site in both RMP 654 and 664, which includes forms and specific procedures for the internship experience. All sites must be approved prior to acceptance (see attached PEM & TR Experience Areas for sample job duty expectations). A portfolio emphasizing process skills in resume/cover letter construction, interviewing techniques, establishing internship goals and objectives, and self-assessment will be developed in the pre-internship course. You may also utilize the following university and departmental resources to assist in the search process:

- **Web-based RMP internship database** (<https://chhs-csm.symplicity.com/>) An online database of over 150 internship sites in Program & Event Management (PEM) & Therapeutic Recreation (TR). Contact information is provided for each site, however, it is highly suggested to cross-reference the online entry with your own online research as well as the hard copy files in the Internship Room off of 108 Hewitt Hall.
- **University Advising & Career Center:** Utilize the UACC to help prepare your internship application. They provide services including resume reviews, practice interview days, career and internship fairs, and an online internship database called Wildcat Careers (www.wildcatcareers.unh.edu), which lists internship/job postings.
- **RMP faculty, RMP peers, RMP alumni, and family members:** Most internship experiences are found by word of mouth. Work with your RMP faculty to identify potential sites based on your interest area; speak with your family members who have professional connections; discuss internship opportunities already completed by your RMP peers; network with RMP alumni (see RMP alumni bulletin board in Hewitt Hall).

8. Can I get a paid internship?

Yes, however, we do not require payment and there are very few paid internships in TR. Those sites that do pay interns have varied payment structures with some paying hourly rates (\$8-\$10/per hour) and others paying a stipend ranging from \$1,500-3,000. Other perks to consider: free or discounted housing/meals/parking, clothing/attire, & travel expenses to attend professional conferences/events.

9. Is there academic work associated with the internship?

Yes, because this is a 14-16 credit academic experience you will complete academic work. You will complete weekly time sheets, bi-weekly Canvas discussion posts, formative & summative papers, a special project/report, supervisor evaluation forms at mid-term & final, & a summative portfolio. The Internship Manual details all of the academic assignments, so it is imperative that you have reviewed the manual during the pre-internship course (RMP 654) and throughout your internship.

10. How is the internship graded?

All interns are graded on a credit/fail basis. All requirements described within the RMP Internship Manual must be satisfactorily met before credit will be awarded.

11. Who supervises me while on internship?

You will work closely with an on-site internship supervisor who regularly guides and mentors you throughout the internship experience. You will also be assigned an RMP faculty member to serve as your university supervisor. He/she will monitor your learning experience, review and comment on your academic work, perform a mid-term site visit or phone check-in, conduct your exit interview, and assign your final grade. **TR students must be supervised by a CTRS** who has held the credential for at least **one year**. TR students who are interning in a state that also has licensure **must** be supervised by a state licensed CTRS (states with licensure: NH, NC, OK, UT; states pursuing licensure: NY, ME, WV).

12. Where have previous RMP students completed their internships?

Previous RMP students have conducted internships across a variety of service settings in the U.S. and abroad. See the attached sample list of sites. **TR students** must complete their internship with an agency that meets **NCTRC's fieldwork requirements** (see attached TR Experience Areas), thus the PEM sample list is **NOT** applicable for TR students.

13. Can I take other classes while interning?

We discourage you from taking other courses while interning. The internship experience is a rigorous full-time job and must be your priority during that time. Although not suggested, you may petition to take a course concurrently with your internship by completing the petition of variance with your academic advisor and the Internship Coordinator. You will also need to provide written approval to take the course from your on-site internship supervisor.

14. Will I have time for a job on the side?

Another job on the side is not encouraged, but we understand you may need to pick up part-time hours in the evenings or on weekends. You will **not** have time for a full-time job on the side. You will need to provide written approval to work a part-time job on the side from your on-site internship supervisor.

15. What if I have more questions about the internship?

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MEMO OF UNDERSTANDING FOR RMP INTERNSHIP (RMP 664)

REGISTRATION AND TUITION REQUIREMENTS

I, _____ acknowledge that I have reviewed and understand the following registration and tuition requirements of the RMP internship experience (RMP 664):

- ⑧ The RMP 664 course is the Discovery Capstone requirement for my degree in RMP. I understand that it is a full-time, 40 hours per week, 14-16 week experience that I may take during fall, spring, or summer session. I understand that the internship is a continuous experience, which means I will not be taking vacations or extended time off during this time, unless extenuating circumstances apply (e.g., health issues, death in the family). TR students: If you are planning to sit for the NCTRC examination, you may need to complete a second internship if there were significant interruptions in your 14-16 consecutive week internship.
- ⑧ I understand that the RMP internship is a 14-16 credit academic experience whereby I will earn one academic credit per week of internship work (e.g. 14 credits = 14 weeks/560 hrs, 15 credits = 15 weeks/600 hrs, 16 credits = 16 weeks/640 hrs.). Upon successful completion of the internship, these credits will be reflected on my official transcript.
- ⑧ I understand the following tuition costs associated with this experience, and agree to share this information immediately with whomever is my financial support system. If I receive financial aid, I will talk to the Business Services Center now about the tuition costs associated with RMP 664. I understand that if I do not have this conversation with my financial support system now, I may not be able to start my internship as planned and this may delay my graduation from the RMP program.

Fall or Spring Semesters: Tuition costs for the internship are the same as a regular full semester if taken during the fall or spring semester. I will register and be billed as usual. If I am interning 50 miles outside of Durham, NH, I can request to waive the mandatory fees associated with tuition. I understand that to be eligible for a fall or spring internship, I must receive departmental approval, register for RMP 664 during my regular advising time, and process the completed/signed UNH Letter of Agreement with the Internship Coordinator by the Friday before the start of the fall or spring semesters. I understand that these steps cannot be accomplished in a short time frame and will commit to this process during the semester in which I am taking RMP 654 (pre-internship course).

Summer Session: If the internship is taken during the summer, tuition costs are based on 14-16 credits per credit hour charge (e.g. per credit hour charge x 14-16 credits). If I am interning 50 miles outside of Durham, NH, I can request to waive the mandatory fees associated with summer tuition. I understand that to be eligible for a summer internship, I must receive departmental approval, process the completed/signed UNH Letter of Agreement with the Internship Coordinator, and register for RMP 664 by the last Friday in May. I understand that these steps cannot be accomplished in a short time frame and will commit to this process during the semester in which I am taking RMP 654 (pre-internship course).

Tuition Refund Policy for fall/spring semesters & summer session: A 100% tuition refund (excluding the registration fee) is available to students who withdraw from courses before the first day of the term in which the course is offered. A 50% tuition refund is available to students who withdraw from courses between first day of the term and the add/drop course deadline for that term.

By signing and printing my name below, I acknowledge that I understand these registration and tuition requirements and that this memo will be included in my academic file.

Student Signature

Print Name

Date

INTERNSHIP CHECKLIST of PREREQUISITES

The following is a checklist of requirements and procedures for the potential intern. All requirements must be met before approval for the internship is provided. Use this for your own purposes; you do not have to turn this in to the instructor.

PRE-REQUISITE COURSEWORK

⑥	RMP	490	Recreation and Leisure in Society
⑥	RMP	501	Recreation Services for Individuals with Disabilities
⑥	RMP	557	Program and Event Planning
⑥	RMP	563	Practicum
⑥	RMP	654	Professional Development and Ethics
⑥	Other		Basic First Aid and infant, child, adult CPR (or equivalent cert)

Additionally, students will have completed the following courses based upon his/her chosen option:

Program and Event Management

⑥	RMP	559	Program and Event Marketing
⑥	RMP	661	Recreation and Event Leadership
⑥	RMP	663	Recreation and Event Management

Therapeutic Recreation

⑥	RMP	502	Foundations of Therapeutic Recreation
⑥	RMP	503	Therapeutic Recreation Rehabilitation Principles & Interventions
⑥	RMP	504	Therapeutic Recreation Mental Health Principles & Interventions
⑥	RMP	612	Therapeutic Communication & Facilitation Techniques in TR
⑥	RMP	613	Interventions and Documentation in TR
⑥	RMP	614	Assessment & Treatment Planning in Therapeutic Recreation
⑥	RMP	615	Clinical Treatment Lab II
⑥	HDFS	525	Human Development
⑥	PSYC	561	Abnormal Behavior
⑥	BMS	507	Human Anatomy and Physiology
⑥	BMS	508	Human Anatomy and Physiology
⑥	KIN	652	Clinical Kinesiology
⑥	KIN	653a	Clinical Kinesiology – Lab
⑥	PSYC	401	Introduction to Psychology
⑥	PSYC	402	Introduction to Statistics

INTERNSHIP EXPERIENCE AREAS FOR PROGRAM AND EVENT MANAGEMENT OPTION

The Internship allows students an opportunity to develop competencies through direct experience in diverse areas, including administration, program planning, business procedures, maintenance, personnel & community relations. Although a student may not work in, or have responsibilities with, all of these areas on a day-to-day basis, they should be exposed to, & gain familiarity with all aspects of an agency's operation.

ADMINISTRATION

Budget and Finance - Business Procedures

- Preparation of budget
- Accounting procedures
- Financial reports, funding proposals
- Cost analysis
- Purchasing procedures (bids)
- Payroll preparation
- Fees and charges (fee setting)

Meetings (observe, assist in preparation, record, present, conduct)

- Agency meetings, e.g., governing board, in-service, staff
- Community meetings
- Legislative body meetings
- Professional meetings

Office Procedures

- Correspondence
- Staffing patterns
- Filing, office machines & equipment

PROGRAMMING AND PLANNING

Program Planning

- Program Publicity
- Program Leadership and Supervision: social recreation, physical activities, cultural programs, interpretative programs, camping & outdoor recreation, mobile programming, programming in diverse recreation areas & facilities, decentralized programming, special events, community integration
- Program Evaluation
- Program Equipment and Supplies

FACILITY AND PARK PLANNING

- Site selection, acquisition, planning, development
- Recreation facility planning and development
- Landscape, architect, and engineering plans
- Masterplanning
- Environmental protection
- Barrier-free design

Personnel

- Personnel policies
- Hiring, evaluation, and dismissal procedures
- Civil Service and union requirements
- Salary determination
- Workers compensation requirements and procedures

Public Information - Community Relations

- News Releases
- Speeches
- Publication preparation
- Community calendar preparation
- Work with community or inter-agency groups
- Handling complaints

Planning

- Surveys
- Needs assessment
- Market studies

Operations

- Fee Collection
- Area and facility reservations and scheduling

Public Safety

- Maintenance personnel - job descriptions, schedules
- Supplies and equipment - selection, use, care
- Maintenance service areas - garage and automotive equipment, carpentry shop, paint and sign shop, etc.

Maintenance

- Landscape and lawn maintenance
- Horticultural operation
- Tree plantings, inspection and disease detection
- Recreation facility and equipment maintenance
- Special maintenance problems
- Maintenance of beach, water, wildlife areas
- Vandalism and preventive maintenance

PROFESSIONAL DEVELOPMENT

- Work with professional groups
- Attend local, regional, national conferences
- Write for publications
- Visit related agencies
- Visit other park and recreation agencies
- Review and critique professional reading materials

INTERNSHIP EXPERIENCE AREAS FOR THERAPEUTIC RECREATION OPTION

The National Council for Therapeutic Recreation Certification (NCTRC) defines an acceptable internship as one that uses the “therapeutic recreation process”. This process is defined in NCTRC’s 2014 job analysis study and identifies the following job responsibilities as entry-level job tasks. Although a student may not work in, or have responsibilities with all of these areas on a day-to-day basis, they should be exposed to them and gain familiarity with all aspects of the TR process. Students should strive to include as many areas as possible in their internship experience. Those areas that are not part of a student’s work responsibilities can be picked up through extra work, communication with your supervisor, fellow employees, etc.

Professional Relationships and Responsibilities

- Establish and maintain effective working relationships with person(s) served, co-workers, allied departments, and external customers
- Create and maintain a safe and therapeutic environment
- Maintain CTRS and required state credential(s)
- Participate in in-service training and staff development
- Maintain knowledge of current TR/RT trends, techniques, methods, issues, and professional and legal standards
- Enhance professional competence through additional credentials
- Enhance professional competence through contribution to the TR/RT field (e.g., professional presentations, research, attending conferences)
- Support the development of evidence-based practices
- Adhere to professional standards of practice and code of ethics
- Participate in quality improvement process (e.g., exit interviews, customer service satisfaction, peer reviews)
- Participate in agency/professional committees

Assessment

- Request and secure referrals/orders from professionals or other sources
- Obtain and review pertinent information about person(s) served (e.g., records or charts, staff, support system)
- Select and/or develop assessment methods based on validity, reliability, and needs of the person(s) served and setting (e.g. interview, observation, task performance, established instruments)
- Establish therapeutic relationship with person(s) served
- Conduct assessments using selected methods to determine physical, social, affective, cognitive, leisure lifestyle functioning, and environmental factors
- Analyze and interpret results from assessments
- Integrate, record, and disseminate results to identified others (e.g., person(s) served, treatment team)

Plan Interventions and/or Programs

- Discuss results of assessment and involve the person(s) served or identified others (e.g., parent or legal guardian, support system, treatment team, service providers) in the design of individualized intervention plan
- Develop and document individualized or group intervention plan with goals, objectives, evaluation criteria, and discharge/transition plan
- Develop and/or select interventions and approaches to achieve individual and/or group goals
- Develop and/or select protocols for individual and/or group session(s)
- Utilize activity and/or task analysis prior to interventions/programs
- Select adaptations, modifications, and/or assistive technology as needed

Implement Interventions and/or Programs

- Explain the purpose and outcomes of the intervention/program and steps to be followed to the person(s) served and/or identified others (e.g., parent or legal guardian, support system, treatment team, service providers)
- Implement individual and/or group session(s), protocols, and/or programs
- Use leadership, facilitation, and adaptation techniques to maximize therapeutic benefit
- Monitor and address safety concerns throughout the intervention/program
- Observe person(s) served for response to intervention/program and document important data (e.g. interaction with others, group, or therapist)
- Monitor effectiveness of individual and/or group intervention/program plans and make modifications as needed

Evaluate Outcomes of Interventions and Programs

- Evaluate changes in functioning of the person(s) served
- Determine effectiveness of individual intervention plan and/or program and adjust as needed
- Revise individualized intervention plan and/or program as necessary with input from the person(s) served and identified others (e.g., parent or legal guardian, support system, treatment team, service providers)
- Evaluate individual's need for additional, alternative, or discharge of services
- Determine effectiveness of protocols, modalities, and/or programs for targeted groups

Document Intervention Services

- Document participation and adherence to intervention
- Document behavioral observations, progress, functioning, and intervention outcomes of the person(s) served
- Document occurrences, accidents, and incidents relating to risk management
- Document protocols and modalities
- Document program effectiveness

Treatment Teams and/or Service Providers

- Identify the treatment team/community partners, including person(s) served
- Provide information to team members and community partners concerning available TR/RT services and outcomes
- Communicate information regarding person(s) served to team members and community partners in a timely and appropriate manner (e.g., behavioral changes, functional status)
- Coordinate or integrate intervention plan with other service providers and community partners for the person(s) served (e.g., care planning, discharge/transition plan)
- Develop and provide collaborative services with other team members and community partners as necessary (e.g., co-treatment)

Develop and Maintain Programs

- Maintain equipment and supply inventory
- Plan and coordinate support services (e.g., transportation, housekeeping, dietary)
- Maintain program budget and expense records
- Develop and distribute schedules (e.g., programs, special events, programming changes)
- Identify funding sources
- Conduct an initial and/or on-going organizational/departmental needs assessment for TR/RT service delivery (e.g. populations served, internal and external resources)
- Conduct ongoing program evaluation
- Follow risk management practices

Manage TR/RT Services

- Comply with standards and regulations (e.g., government, credentialing, agency, professional)
- Prepare and update comprehensive TR/RT written plan of operation (e.g., programs, risk management, policies and procedures)
- Confirm that programs are consistent with agency mission and TR/RT service philosophy and goals
- Recruit, train, educate, supervise, and evaluate professionals, paraprofessionals and/or volunteers (e.g., plan in-service training, develop staffing schedules)
- Provide staff development and mentorship, including clinical supervision
- Develop, implement and/or maintain TR/RT internship program
- Prepare, implement, evaluate, and monitor TR/RT service annual budget
- Support research programs or projects
- Develop and conduct quality improvement plan and report results
- Write summary reports of TR/RT services
- Identify, obtain, and manage supplemental funding (e.g., grants, donations, endowments, fundraisers)

Awareness and Advocacy

- Establish and maintain network with organizations and advocates (e.g., community partners/agencies, universities, health-related professionals, and consumer groups)
- Advocate for the rights of person(s) served (e.g. access, inclusion, independence, transportation)
- Provide education to internal and external stakeholders regarding TR/RT services
- Promote the organization, TR/RT services, and the profession through marketing and public relations
- Monitor legislative and regulatory changes that impact TR

Sample List of RMP Internship Placements

This list is a sampling of recent RMP internship placements for PEM and TR students. For more information on a specific site listed below, please search the on-line internship database (<https://chhs-csm.symplicity.com>) or the hard copy files located in the RMP reserve reading room (room 108 Hewitt Hall). This does not represent an inclusive list.

PROGRAM AND EVENT MANAGEMENT OPTION

Public & Government Agencies (Town/City/State/Federal)

Boston Parks and Recreation, Boston, MA
Lexington Parks and Recreation Dept, Lexington, MA
Danvers Recreation, Danvers, MA
Burlington Recreation Dept, Burlington, MA
Alton Park and Recreation Dept, Alton, NH
Portsmouth Recreation Dept, Portsmouth, NH
Dover Recreation, Dover, NH
Missoula Parks and Recreation Department, Missoula, MT
Exeter Recreation Dept, Exeter, NH
Merrimack Parks and Recreation Dept, Merrimack, NH
Moultonborough Recreation Dept, Moultonborough, NH
Raymond Recreation Dept, Raymond, NH
Blaine County Recreation Dept, Ketchum, ID
Farmington Parks and Recreation Dept, Farmington, NH
Hampton Recreation Dept, Hampton, NH
Manchester Recreation Dept, Manchester, NH
Nashua Recreation Dept, Nashua, NH
Portland Parks and Recreation Dept, Portland, OR
Rochester Recreation Dept, Rochester, NH
Rye Recreation Dept, Rye, NH
Waterville Valley Recreation Dept, Waterville Valley, NH
Concord Parks and Recreation Dept, Concord, NH
Burlington Parks & Recreation, Burlington, VT
New London Recreation Dept, New London, NH
Portland Parks and Recreation, Portland, ME
Narragansett Parks and Recreation, Narragansett, RI
Essex Junction Parks and Recreation, Essex Junction, VT
Manchester By the Sea Recreation Dept, Manchester by the Sea, MA
Denver Parks and Recreation, Denver, CO
Gwinnett County Parks and Recreation, Lawrenceville, GA
Lebanon Recreation and Parks, Lebanon, NH
Bay State Games, Woburn, MA
GA State Games, Marietta, GA
NH Dept of Resource Economics and Development (DRED): Concord, NH
Pawtuckaway State Park, Nottingham, NH
Pennsylvania State Park System, Perkasie, PA
Minneapolis Park and Recreation, Minneapolis, MN
YMCA of the Rockies, Estes Park, CO
National Yellowstone Park, Wyoming
U.S. Army Corps of Engineers at Franklin Falls Dam, Franklin, NH
Carter Community Building Association/Whitherel Recreation Center, Lebanon, NH
Smithsonian Institute, Washington D.C.

PROGRAM AND EVENT MANAGEMENT OPTION (continued)

Armed Forces Recreation (Morale, Well-Being, and Recreation: MWR)

US Navy, Marianas, Guam
US Navy, Pearl Harbor, HI
US Navy, Bremerton, WA
US Coast Guard, Yorktown, VA
US Coast Guard, Cape Cod, MA
US Air Force, Colorado Springs, CO
Mountain Home Air Force Base, Mountain Home, ID
US Coast Guard, Cape May, NJ

Non-Profit Agencies

Danvers Council on Aging, Danvers, MA
Elizabeth Peabody House, Somerville, MA
Girls Inc, Rochester, NH
American Cancer Society/Endurance Events, Framingham, MA
Special Olympics MA, Marlboro, MA
Maria Mitchell Association, Nantucket, MA
Prescott Park Arts Festival, Portsmouth, NH
Speedway Children's Charities at NH Motor Speedway, Loudon, NH
Downtown Bozeman Partnership, Bozeman, MT
Make-A-Wish Foundation, Charlotte, NC
PeacePlayers International, Belfast, Ireland

Campus Recreation

UNH Campus Recreation, Durham, NH
Denver University PASS Program, Denver, CO

Camps

Camp Foss, Strafford, NH
Camp Vega, Fayette, ME
YMCA Camp Coniston, Croydon, NH
Dover Recreation Camp Kool, Dover, NH
Greater Boston YMCA Pleasant Valley Camp, Tuftonboro, NH

Health and Fitness

Hampshire Hills Fitness Center, Milford, NH
Clark Sports Center, Cooperstown, NY
Island Recreation Center, Hilton Head, SC
Cranford Pool and Fitness Center, Cranford, NJ
York Sports Center, York, ME
Howard Sports, Saco, ME
World Gym, Racine, WI
Sports Zone, Derry, NH

Sport Management

Kraft Sports Group (New England Patriots/Revolution), Foxborough, MA
U.S. Olympic Training Center, Colorado Springs, CO
Utah Olympic Park, Park City, UT
Boston Ski & Sport Club, Boston, MA
Nashua Silver Knights, Nashua, NH
Bedford Sportsplex, Bedford, MA
Loco Sports, Newmarket, NH
Sports Identity, Watertown, MA

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PROGRAM AND EVENT MANAGEMENT OPTION (continued)

Sport Management (continued)

Manchester Monarchs Hockey, Manchester, NH
Portland Pirates Ice Hockey, Portland, ME
Portland Sea Dogs, Portland, ME
Boston Bruins Foundation, Boston, MA

Ski Industry (skiing, snowboarding, tubing, & off-season recreation including golf, downhill biking, zip-line)

Keystone, Keystone, CO
Breckenridge, Breckenridge, CO
Vail Resort, Vail, CO
Inn at Mills Falls, Meredith, NH
Killington Mountain Ski School, Killington, VT
Gunstock Mountain Resort, Gilford, NH
Pat's Peak, Henniker, NH
Sugarloaf Mountain, Carrabassett, ME
White Face Mountain, Lake Placid, NY
Stratton Mountain Resort, Stratton Mtn, VT
Windell's Snowboard Camp, Mount Hood, OR
Big Mountain Resort, Whitefish, MT

Golf

First Tee of the Seacoast, Hampton, NH
Deutsche Bank PGA Championship, Norton, MA
The Red Barn at Outlooks, S. Berwick, ME

Tennis

Tennis Hall of Fame, Newport, RI

Sailing and Boat-related Industries

Dublin Lake Club, Dublin, NH
Grady White, Greenville, NC

Outdoor Recreation

Appalachian Mountain Club, Highland Center at Crawford Notch, Bretton Woods, NH
Appalachian Mountain Club, Swan's Falls Visitor Center, Saco, ME
Northwest Voyageurs at Little Salmon Lodge, McCall, ID
Big Foot Adventures, Auckland, New Zealand
Kingdom Trails, East Burke, VT (downhill mountain biking)
Wilderness Adventures, Jackson, WY
Galena Lodge, Sun Valley, ID
Blazing Adventures, Snowmass Village, CO
The Nature Conservancy, Albany, NY

Adventure/Extreme Sports

Adventure COOP (Skydive New England, Three Rivers Rafting), Lebanon, ME
Utah Olympic Park, Park City, UT
Rye Airfield, Rye, NH (skateboard and BMX park)
POC Sports, Portsmouth, NH
Take Flight Adventures, Kittery, ME
Summer Sessions Surf Program, Rye, NH
East Coast Alpine, Boston, MA
Water Country, Portsmouth, NH
Channel Islands Outfitters, Santa Barbara, CA (formerly Paddle Sports of Santa Barbara)

PROGRAM AND EVENT MANAGEMENT OPTION (continued)

Resorts and Country Clubs

The Balsams, Dixville Notch, NH
Ocean Edge Resort, Brewster, MA
Chatham Bars Inn, Chatham, MA
La Costa Resort and Spa, Carlsbad, CA
Eagle Harbor Resort, Orange Park, FL
Kiawah Island Resort, Kiahwah Island, SC
Sun Valley Resort, Sun Valley, ID
Galena Lodge, Sun Valley, ID
The Margate Resort, Laconia, NH
The Sagamore, Bolton Landing, NY
Amelia Island Plantation, Amelia Island, FL
Bald Head Island, Bald Head Island, NC
Three Rivers Resort, Almont, CO
Sea Pines Resort, Hilton Head, SC
Quechee Club, Quechee, VT
Fripp Island Resort, Fripp Island, SC
Hilton Oceanfront Resort, Hilton Head, SC
Trade Winds Island Grand Resort, St Pete Beach, FL
Maui Country Club, Maui, Hawaii
Bald Peak Country Club, Melvin Village, NH
The Country Club, Chesnut Hill, MA
Charles River Country Club, Newton, MA
The Concord Country Club, Concord, MA
Oyster Harbors Club, Osterville, MA
Omni Resorts, Orlando, FL
Belmont Country Club, Belmont, MA
Willowbend Country Club, Mashpee MA
The Woodlands Country Club, Falmouth, ME
Westin, Hilton Head Island, SC
Inn at Mills Falls, Meredith, NH

Tourism/Hospitality/Hotels

Greater Boston Convention and Visitor's Bureau, Boston, MA
Dover Chamber of Commerce and Visitor's Center, Dover, NH
Portland Chamber of Commerce and Visitor's Center, Portland, ME
Portsmouth Chamber of Commerce and Visitor's Center, Portsmouth, NH
Visit Canada, Portsmouth, NH
Isles of Shoals Steamship Company, Portsmouth, NH
Portsmouth Harbor Cruises, Portsmouth, NH
Entertainment Cruises, Boston, MA
Boston Harbor Hotel, Boston, MA
Four Seasons, Boston, MA
The Charles Hotel, Cambridge, MA
Hilton Grand Vacations Club, Orlando, FL

Corporate/Public/Private Event Planning

Best of Boston, Boston, MA
Rafanelli Events, Boston, MA
David Tutera Events, New York, NY
Heineken USA/US Open Tennis Tournament, White Plains & NYC, NY
Conventures, Boston, MA
JMC Charleston, Charleston, SC
Boston Magazine, Boston, MA

Revised 1/16

PROGRAM AND EVENT MANAGEMENT OPTION (continued)

Corporate/Public/Private Event Planning (continued)

SD Events, Newton, MA

The Catered Affair, Hingham, MA

International Association of Privacy Professionals, Portsmouth, NH

Destination Partners, Amesbury, MA

Trustees of the Reservation at Crane Castle, Ipswich, MA

Bellevance Beverage Company, Nashua, NH

Nickerson PR, Marketing, and Events, Woburn, MA

WaterFire, Providence, RI

Entertainment/Venue Management

Hudson Valley Shakespeare Festival, Cold Spring, NY

Mountain Town Stages, Park City, UT

Brews and Blues Festival, Telluride, CO

Developing Artist, Cambridge, MA

Prescott Park Arts Festival, Portsmouth, NH

Hampton Beach Casino Ballroom, Hampton, NH

Bank of America Pavilion, Boston, MA

Dunkin Donuts Center, Providence, RI

MCI Center, Washington D.C.

Verizon Wireless Arena, Manchester, NH

Canobie Lake Park, Salem, NH

Rainbow Production Services, Hampstead, NH

UNH Whittemore Center, Durham, NH

Comcast-Spectacor at Wells Fargo Center, Philadelphia, PA

92.5 The River, Haverhill, MA

The Music Hall, Portsmouth, NH

Portland Parks and Recreation, Summer Free for All Concert Series, Portland, OR

Youth Development

City of Newburyport Youth Services, Newburyport, MA

New Heights, Portsmouth, NH

Oyster River Youth Association, Durham, NH

Boston Center for Youth and Families, Boston, MA

New Outlook Teen Center, Exeter, NH

Clemson University Recreation Development Project, Clemson, SC

Seymour Osman Community Center, Dover, NH

Frost Valley YMCA, Claryville, NY

YMCA of Malden, Malden, MA

Manchester YMCA, Manchester, NH

UNH Cooperative Extension Military Youth and Family Program, Durham, NH

THERAPEUTIC RECREATION OPTION

Physical Rehabilitation and Medicine

Brooke Army Medical Center at Fort Sam Houston, San Antonio, TX
Spaulding Rehabilitation Hospital, Boston, MA
Northeast Rehabilitation Hospital, Salem, NH
Crotched Mountain Rehabilitation Center, Greenfield, NH
Shepherd Center, Atlanta, GA
Lakeshore Foundation, Birmingham, AL
Craig Rehabilitation Hospital, Denver, CO
Casa Colina Rehabilitation Hospital, Pomona, CA
Kernan Hospital, Baltimore, MD
Magee Rehabilitation Hospital, Philadelphia, PA
National Institutes of Health, Bethesda, MD
MedStar National Rehabilitation Hospital, Washington DC
UNC Chapel Hill Hospitals, Chapel Hill, NC
Whittier Rehabilitation Hospital, Haverhill, MA
Gaylord Hospital, Wallingford, CT
Burke Rehabilitation Hospital, White Plains, NY
Bridgeport Hospital, Bridgeport, CT
Sunnyview Rehabilitation Hospital, Schenectady, NY
Maine Medical Center/New England Rehabilitation Hospital, Portland, ME
Sharp Grossmont Rehabilitation Hospital, San Diego, CA

Psychiatric/Mental Health/Corrections

New Hampshire Hospital, Concord, NH
Inner Harbour, Douglasville, GA
Children's Psychiatric Hospital, Albuquerque, NM
Institute on Living, Hartford Hospital, Hartford, CT
Bridgeport Hospital, West Haven, CT
Portsmouth Regional Hospital, Behavioral Health Unit, Portsmouth, NH
Federal Medical Center (FMC) Devens, Devens, MA (Federal Prison)

Long-term Care

Sentry Hill, York, ME
Sutton Hill/Genesis Eldercare Network, N. Andover, MA
Ridgewood Center/Genesis, Bedford, NH
Havenwood Heritage Heights, Concord, NH
St. Andre's Home, Biddeford, ME
Mountain View Nursing Home, Ossipee, NH
Brooks Rehabilitation Center, Bartram Campus, Jacksonville, FL

Community-Based

Northeast Passage, Durham, NH
Sun Valley Adaptive Sports, Sun Valley, ID
Out and About, Lafayette, CO
Breckenridge Outdoor Education Center, Breckenridge, CO
Bradford Woods, Martinsville, IN
The Bridge Center, Bridgewater, MA
Boulder Parks and Recreation EXPAND Program, Boulder, CO
Eugene Adaptive Recreation Services, Eugene, OR
San Diego Parks and Recreation, TR Division, San Diego, CA
Denver Parks and Recreation, TR Division, Denver, CO
National Ability Center, Park City, UT
King Adult Day Enrichment Program/Rocky Mountain MS Center, Denver, CO

THERAPEUTIC RECREATION OPTION (continued)

Community Based (Continued)

Palm Beach County Parks and Recreation, TR Division, Palm Beach, FL
The Janet Pomeroy Center, San Francisco, CA
Big Bear Mountain, Big Bear Lake, CA
Bend Parks and Recreation Department, Bend, OR

Veteran's Administration

VAMC, Brockton, MA
VAMC, Bedford, MA
VAMC, Connecticut Healthcare System, W. Haven, CT
VAMC, Richmond, VA
VAMC, San Diego, CA

Veteran Focused Programs, not in VA Administration

Higher Grounds, Sun Valley, ID
Northeast Passage, Durham, NH
Center for the Intrepid, Brooks Army Medical Center, Houston, TX

Schools

Granite School District, Salt Lake City, UT
Northeast Passage, TREK Program, Durham, NH

Children's Hospitals

Boston Children's Hospital, Boston, MA
Children's Hospital, New Orleans, LA
Denver Children's Hospital, Denver, CO
Weisman's Children's Hospital, Marlton, NJ
Voorhees Pediatric Facility, Voorhees, NJ
Children's Hospital of Philadelphia, Philadelphia, PA
Texas Scottish Rite Hospital for Children, Dallas, TX
Mount Washington Pediatric Hospital, Baltimore, MD
Kennedy Krieger Institute, Baltimore, MD