

## Tuition Policy 2020-2021: Part-Time Child Care Nursery School

### Registration Fee

An annual non-refundable registration fee of \$175 is required for each child admitted into the Nursery School programs.

### Tuition Rates and Payment

Tuition is paid in advance on a quarterly basis and is due by the following dates: **Quarter 1: August 27, Quarter 2: October 22, Quarter 3: January 14, Quarter 4: February 25.** Checks should be made out to UNH and can be mailed to the CHHS Business Service Center (Hewitt Hall) or left with the Administrative Assistant at the CSDC. There is a \$25 fee for a returned check. Families will be assessed a \$25 late fee for tuition not received within 2 weeks of the due date. Any family who continues to be in arrears and who does not have a payment plan in place may be withdrawn from CSDC.

Any CSDC family may be eligible for **NH Child Care Assistance** toward tuition based on family size and income if working or pursuing training. If you think you may be eligible, please contact your district office of the Division of Family Assistance in the Department of Health and Human Services ([www.dhhs.state.nh.us](http://www.dhhs.state.nh.us)) or ask the Assistant Director at the CSDC (862-2833) for more information prior to your child attending the center to determine tuition co-payments.

All programs follow the UNH academic year calendar (fall & spring semesters), with the addition of four weeks built in to winter break. In addition, programs 2 and 3 include an additional four weeks through the end of May.

The 2020-2021 quarterly tuition rates are as follows:

Program I: (32 weeks)	Tuesday & Thursday 9:00-12:00 Two and three year old children \$479.50 per quarter (4 payments per year)
Program II: (35 weeks)	Monday, Wednesday & Friday 9:00-12:00 Three and four year old children \$620.25 per quarter (4 payments per year)
Program III: (35 weeks)	Monday through Thursday 1:00-4:00 Four and five year old children \$738.25 per quarter (4 payments per year)

### Program Withdrawal

Parents/Guardians are required to provide four weeks written notice (not including center closures) to the CSDC Administrative Assistant prior to withdrawing their child from a program. Parents/Guardians will be responsible for all fees during this four-week period, even if their child does not attend. A minimum of two weeks notice is required in order to make any changes to payroll deductions.