**Your Name**

Phone Number | Most Relevant Address | Personal Email | LinkedIn or Online Portfolio URL

**EDUCATION**

**University of New Hampshire - Durham, NH Expected: Month Year**

*Bachelor of Science: XXXX ; Minor: GPA: (optional)*

* Any scholarships, honors societies, and/or awards earned during time at UNH

**Study Abroad School Name - City, Country Dates - Dates**

* Any research or relevant experience while studying abroad

**PRESENTATIONS AND RESEARCH (Consider a Clinical or Fieldwork Experience section if it is a better fit)**

UNH Undergraduate Research Conference Presentation: Title (Year) **Month Year**

Additional conference presentations or research with faculty **Month Year**

Any presentations/publications that have resulted from research/academic projects beyond typical coursework

**RELATED EXPERIENCE (This includes internships, work, volunteer, clubs, and organizations directly related)**

**UNH Department of XXX - Durham, NH Dates - Dates**

*Teaching Assistant: Course Name*

* Begin each bullet point with a strong verb
* Provide full and detailed sentences describing what you did and the impact/value it provided
* Remember to use the language and skills relevant to your field and/or the job description!

**Name of Site - City, State Dates - Dates**

*Your Title*

* Emphasize the skills and aspects of your role that are related/transferable to your field/industry
* You do not need to include everything you did, just the most relevant aspects of the position

**Internship Site - City, State Dates - Dates**

*Your Title*

* Include 2-3 strong bullet points for each of your experiences
* Remember to quantify and be specific whenever you can

**Name of Site - City, State Dates - Dates**

*Your Title*

* Use periods at the end of every bullet point or eliminate them all together. Just be consistent.
* Keep going, you are doing great!

**CAMPUS & COMMUNITY LEADERSHIP ACTIVITIES (Activities on or off campus – volunteer, clubs, sports, etc.)**

**Name of Student Organization - Durham, NH Dates - Dates**

*Association Member (Executive Board Position or special position)*

* Again, start with a relevant verb such as collaborate, organize, facilitate, etc.
* If you do not have additional experiences to place in this section, move this up to “Related Experience”

**Athletic Team - Durham, NH Dates - Dates**

*Athlete/Captain*

* Strong bullet point to articulate your experience
* Focus on what is transferable, what traits will you use in the experience for which you are applying

**Volunteer Work Org Name – Durham, NH Dates - Dates**

*Volunteer*

* Strong bullet point to articulate your experience

**CERTIFICATIONS & PROFESSIONAL ASSOCIATIONS (Consider technical or professional skills if it is a better fit)**

American Red Cross: First Aid/CPR/AED Certified for Professional Rescuers **Expires: Month Year**

Youth Mental Health First Aid **Expires: Month Year**

Professional Association Name **Dates - Dates**

* List the name if you are simply a member; give a bullet point if you are actively involved