**Your Name**

Phone Number | Most Relevant Address | Personal Email | LinkedIn or Online Portfolio URL

**EDUCATION**

**University of New Hampshire - Durham, NH Expected Month Year**

*Bachelor of Science: Health Management and Policy GPA: (optional)*

* Any Honors Societies
* Any Scholarships and/or awards earned during time at UNH

**Study Abroad School Name - City, Country Dates - Dates**

* Any research or relevant experience while studying abroad

**PRESENTATIONS AND RESEARCH**

UNH URC Presentation: Title (Year) **Month Year**

Other conference presentations or research with faculty **Month Year**

Any presentations/publications that have resulted from research/academic projects beyond typical coursework

**RELATED EXPERIENCE**

**UNH Health Management and Policy Department - Durham, NH Dates - Dates**

*Teaching Assistant: Course Name*

* Begin each bullet point with a strong verb
* Provide full and detailed sentences describing what you did and the impact/value it provided
* Remember to use the language and skills that are relevant to your field and/or the job description!

**The Center for Health Information and Analysis - Boston, MA Dates - Dates**

*Health Policy Analyst*

* Emphasize the skills and aspects of your role that are related/transferable to HMP
* You don’t need to include everything you did, just the most relevant aspects of the position

**Internship Site - City, State Dates - Dates**

*Your Title*

* Include 2-3 strong bullet points for each of your experiences
* Remember to quantify and be specific, whenever you can

**Name of Site - City, State Dates - Dates**

*Your Title*

* Use periods at the end of every bullet point throughout the document or eliminate all together. Just be consistent.
* Keep going, you’re doing great!

**CAMPUS & LEADERSHIP ACTIVITIES**

**Student Organization for Healthcare Leadership - Durham, NH Dates - Dates**

*Association Member (Executive Board Position or special position)*

* Again, start with a relevant verb such as collaborate, organize, facilitate, etc.
* If you don’t have additional experiences to place in this section, move this up to “Related Experience”

**Athletic Team - Durham, NH Dates - Dates**

*Athlete/Captain*

* Strong bullet point to articulate your experience

**Additional Club/Org. - Durham, NH Dates - Dates**

*Member*

* Strong bullet point to articulate your experience

**CERTIFICATIONS & PROFESSIONAL ASSOCIATIONS (SECTION MIGHT ALSO BE: TECHNICAL SKILLS)**

American Red Cross: First Aid/CPR/AED Certified for Professional Rescuers **Expires: Month Year**

Youth Mental Health First Aid **Expires: Month Year**

Professional Association Name **Dates - Dates**

* List the name if you are simply a member; give a bullet point if you are actively involved