

Tuition Policy 2025-2026: Full-Time Infant, Toddler, & Preschool Programs

UNH Sliding Scale Tuition Rates (based on family income and UNH affiliation)

All *benefits eligible* UNH faculty, PAT or OS staff, and full-time students (minimum 12 credits of undergraduate or equivalent graduate full-time enrollment of 9 credits, including active dissertation work) may access the sliding scale based on family income.

Sliding fee eligibility is based on total family income. To be considered for the sliding fee scale, UNH eligible families whose total income is less than \$160,750 and who desire a subsidy must submit all parents/guardians' prior year Federal tax return (with Social Security numbers redacted) to the CSDC Executive or Assistant Director within two weeks of a child's acceptance to the program.

In cases where a non-UNH eligible family is admitted, the tuition will be at the community rate.

Full-time Yearly Tuition Rates and Sliding Fee Scale

Tuition is based on 48 weeks of programming

Note: the CSDC allows families to pay the tuition over 26 payments (bi-weekly).

Annual Family Income	Infants	Toddlers	Preschool I	Preschool II
\$48,225-\$64,299	\$14,213.00 \$296.00/week	\$13,262.00 \$276.00/week	\$11,664.00 \$243.00/week	\$10,454.00 \$218.00/week
Bi-weekly Payment (26 pay periods)	\$547.00	\$510.00	\$449.00	\$402.00
Bi-weekly payment (20 pay periods)	\$711.00	\$663.00	\$583.00	\$523.00
\$64,300 - \$96,449	\$15,792.00 \$329.00/week	\$14,736.00 \$307.00/week	\$12,960.00 \$270.00/week	\$11,616.00 \$242.00/week
Bi-weekly Payment (26 pay periods)	\$607.00	\$567.00	\$499.00	\$447.00
Bi-weekly payment (20 pay periods)	\$790.00	\$737.00	\$648.00	\$581.00
\$96,450 - \$128,599	\$17,520.00 \$365.00/week	\$16,368.00 \$341.00/week	\$14,400.00 \$300.00/week	\$12,864.00 \$269.00/week
Bi-weekly Payment (26 pay periods)	\$674.00	\$630.00	\$554.00	\$495.00
Bi-weekly payment (20 pay periods)	\$876.00	\$737.00	\$720.00	\$643.00
\$128,600-\$160,749	\$19,440.00 \$405.00/week	\$18,192.00 \$379.00/week	\$15,984.00 \$333.00/week	\$14,352.00 \$299.00/week
Bi-weekly Payment (26 pay periods)	\$748.00	\$700.00	\$615.00	\$552.00
Bi-weekly payment (20 pays)	\$972.00	\$910.00	\$800.00	\$718.00
> \$160,750	\$21,600.00 \$450.00	\$20,208.00 \$421.00/week	\$17,760.00 \$370.00/week	\$15,936.00 \$332.00/week
Bi-weekly Payment (26 pay periods)	\$831.00	\$777.00	\$683.00	\$613.00
Bi-weekly payment (20 pay periods)	\$1080.00	\$1010.00	\$888.00	\$797.00

Any CSDC family may be eligible for [NH Child Care Scholarship](#) based on family size (and income if working or pursuing training). If you think you may be eligible, click on the link or ask the Executive Director (862-2834) or Assistant Director at the CSDC (862-2833) for more information.



Families planning to access NH State Child Care Assistance must contact the CSDC prior to their child attending the center to determine tuition co-payments. Families accessing the state scholarship program will be charged at the rate that is most closely aligned with their family income on the CSDC sliding fee scale, to determine state payments.

Annual Non-Refundable Registration Fee

A \$275 non-refundable registration fee is required to confirm acceptance of an admission offer into the full-day program. This fee is then charged annually during the lottery process, typically in March.

Tuition Payment

Tuition is determined on an annual basis and is based on 48 weeks of service. For UNH/USNH employees, tuition is paid using payroll deduction allowing families to pay across the entire year, or 26 pay periods. See the tuition scale for details.

For all UNH/USNH employees, automatic payroll deductions are the required method of making tuition payments. A payroll deduction form must be completed to confirm enrollment. Payroll deductions begin the payday after your child begins enrollment. If your child begins in the middle of a biweekly pay period, you will need to deliver a check on the first day of attendance for any tuition due prior to the start of your payroll deduction. The UNH financial team will clarify all amounts due upon enrollment. Please note that continuing families will receive their payroll deduction forms once enrollment for the next year is determined and tuition calculations have been made. If you need dependent care receipts, communicate this directly to Jessica Carver or Lisa Ranfos and you will receive a receipt within two weeks.

Fee reductions resulting from internal program changes (for example, when a child moves from the Toddler room to the Preschool I classroom) will be communicated to families when applicable.

Payroll Deductions

All UNH affiliated families must select one primary payer who is affiliated with the university as faculty or staff.

PAT or OS Staff Payroll Deductions

Payroll deductions for PAT or OS staff will occur biweekly, deducted in equal amounts, through the yearly payroll schedule (typically 26 pay periods). Tuition is paid in arrears for the previous two weeks resulting in delayed beginning of the year deductions and extended payment after enrollment ends.

Faculty

Payroll deductions for faculty will occur biweekly in one the following ways:

Option # 1 (20 Pay periods): 9-month appointment faculty working the academic year (AY) who are only paid through 20 biweekly pay periods and therefore will have their total CSDC tuition to be spread out over those 20 pay periods.

Option # 2 (26 Pay periods, equal deductions): 9-month appointment faculty working the AY year who spread their pay out for all 12 months (26 pay periods) and would like CSDC tuition to be deducted equally from those 26 pay periods.

Note: A minimum of two weeks' notice is required to make any changes to payroll deductions.

Students and other families not eligible for payroll deductions deliver biweekly checks starting the first day of their child's enrollment. Check paying families pay bi-weekly 2 weeks ahead of services provided. Checks should be made out to UNH and left in the tuition drobox outside the CSDC office. There is a \$25 fee for a returned check.

Families will be assessed a \$25 late fee for tuition not received within 2 weeks of the due date. Any family who continues to be in arrears and who do not have a payment plan in place will be withdrawn from CSDC.

Exceptions

Parents/guardians become responsible for tuition on the date their child is enrolled. The only exception is when an infant younger than six weeks of age is enrolled, parents/guardians will be responsible for 50% of the tuition to reserve the space until the infant reaches six weeks of age. At that time, parents/guardians will be responsible for the full tuition. With the Executive Director's prior approval, a family may arrange to pay for full tuition for up to a six-month period to "hold" a space while a child is absent in certain circumstances (such as a UNH-approved sabbatical). Whenever possible, the CSDC is committed to offering open spaces to families needing childcare.

Program Withdrawal

Children admitted to CSDC are eligible to attend the full-time programs only while a parent/guardian retains status as a benefits-eligible UNH or USNH employee, or full-time student. Any extension of enrollment for the current academic year must be approved by the Executive Director in writing and will be based on demand for the opening, the specific circumstances, and the needs of the child.

Parents/guardians must submit a written notice at least four weeks (not including center closures) prior to withdrawing a child. Parents/guardians will be responsible for all fees during this four-week period, even if their child does not attend and/or the position is filled.

For families who are 9-month appointment employees choosing full tuition payment within their appointment calendar who withdraw from CSDC prior to the end of the year, tuition charges and/or reimbursements will be made based on the timing of withdrawal. The number of program weeks of service incurred will be used to calculate these charges/reimbursements. If a child is withdrawn midweek, full tuition for the week is still due.

Curtailment and closures

Tuition is due regardless of attendance each week. If we are open and your child is enrolled, tuition will be due in full. This includes:

- Curtailed operations due to inclement weather,
- If we are only open for a portion of a week and need to close for the remainder of the week, or
- If your child is sent home due to illness.

Acknowledgement of tuition policies

All enrolled families must submit a completed acknowledgement of tuition policies and payroll deductions form upon reviewing the tuition policy with intake paperwork.

Acknowledgement of Tuition Policies and Payroll Deductions

By signing below, I acknowledge that I have read and understand the CSDC's policy related to tuition and will provide the information requested below to initiate tuition calculations. I understand that I will receive an additional payroll deduction form to start the payroll deduction process.

Child(ren) name:
Primary payer name: <small>(must be faculty or staff)</small>
Primary payer UNH ID #:
Primary payer status: <input type="checkbox"/> <i>Faculty</i> Please select one of the two payroll deduction options as listed in the tuition policy: Option choice #: _____ OR <input type="checkbox"/> <i>Staff</i> Payroll deductions will occur biweekly, deducted in equal amounts, through the yearly payroll schedule (typically 26 pay periods).
Sliding fee placement (circle one) <\$64,299 <\$96,450 <\$128,600 <\$160,750 >\$160,750 <small>Total Family Annual Income</small>
Does your family qualify for state scholarship? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure

Signature: _____

Date: _____